

**Legislative Finance Committee: IT Project Portfolio  
Supplemental Report**

LFC Meeting Date:

**A. General Project Information**

1. Agency: Transportation
2. Project Title: Maintenance Management System (MMS)
3. Date Prepared: 11/17/2016
4. Prepared By: Mike Warren

**B. Project Status**

1. Overall Health: *Yellow*
  
2. Brief description of current project status  
*The MMS Vendor has fallen behind schedule completing the final development activities. MDT is working with vendor's executive management to resolve the problems. To date, the vendor has replaced the Project Manager with a more senior Project Manager and has added additional technical staff to the project, at no cost to MDT (firm, fixed price contract). MDT has not been asked to compromise on project scope or quality, and will not. The new vendor PM is currently revising the project schedule to provide adequate time to address the remaining tasks. This, coupled with commitment and oversight by MDT senior management, effectively negates any increase to project risk. When a new project schedule is presented and approved by MDT, the project will be re-baselined.*
  
3. Major milestones completed so far:  
*Detailed Project Management Plan  
Project Repositories  
Kickoff Meeting  
Project Schedule  
Technical Architecture Requirements for User Familiarization Area (UFA)  
User Familiarization Area (UFA)  
Technical Architecture Requirements for the Project  
Reconciliation Workshops  
Process Requirements Documents (PRDs)  
Configuration Master List (CML)  
Development Master List (DML)  
Testing Approach Memo  
Training Approach Memo  
Development Environment  
Test Environment  
Legacy Data Conversion Plan  
Configured Interfaces*
  
4. Next milestone(s):  
*-Many of these are in process-*

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*Production Environment  
Configured Application  
Completed Legacy Data Conversion  
Configured Reports  
Integration, User Acceptance, and Performance Test Scripts  
Test Results  
System Acceptance Form  
Train-the-Trainer Training Materials and Sessions  
IT Staff Training Materials and Sessions  
Transition Acceptance Form  
Final Project Acceptance/Closeout Form (Release of 10% Hold Back)*

**C. Scope Changes**

<b>Title and Brief Description</b>	<b>Date Approved</b>	<b>Schedule Impact (weeks)</b>	<b>Budget Impact (\$ amount)</b>
Merge the new Maintenance Management System with the existing Equipment Valuation Management System to achieve better integration.	08/14/2015	4	\$81,000

**D. Issues and Risks**

<b>Title and Brief Description</b>	<b>Date Identified</b>	<b>Planned Resolution</b>	<b>Responsible for Resolution</b>
Planned final development deliverables were not completed to the previously agreed standards.	July 22, 2016	Vendor has replaced their project manager and added resources to correct the shortcomings.	Vendor and MDT project management

**E. Additional Comments**

*Please consider including any diagrams, charts, pictures or other visuals that will help the committee better understand the project.*

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